

**AUTOMATIC CONTROL & DYNAMIC OPTIMIZATION SOCIETY**  
**No. 31/2, 4<sup>TH</sup> CROSS, 6<sup>TH</sup> MAIN, MATHIKERE EXTN., BANGALORE – 560054**

Minutes of the Eighth Board Meeting of the society held at the registered office of the society on 19<sup>th</sup> day of July, 2013 at 4.00 PM.

Members present:

- 1) Prof. M. Seetharama . Bhat, President
- 2) Prof. R. Padhi, Vice-President
- 3) Dr. S. N. Omkar, Treasurer
- 4) Prof. Soumyendu Raha, Founding member

*MSBhat  
Padhi  
S. N. Omkar  
Soumyendu Raha*

Prof. M. S. Bhat welcomed the members to the meeting and informed them about the agenda of the meeting. This was followed by extensive discussion. The following decisions were taken in the meeting unanimously.

**1. Induction of new member**

The new application for society membership was reviewed. It was decided to approve the membership applications of the following member.

**Professional Members:**

Name	Designation	Organization/ Institution	Validity
Sunil Palande	Pandurang Scientist "C"	Vehicles R&D ESTT. AhmedNagar. (DRDO)	31-12-2013

It was decided to send the confirmation notice to the above applicant over email at the earliest.

**2. Discussion regarding Auditors Fee:**

There was a discussion regarding the fee of the society auditor. It was decided that for the year 2012-13 the auditing fee will be Rs10000+ service tax. The fee includes

1. Annual Audit of Society and accounting the same in accounting software. Preparing the financials for FY 2012- 13,
2. Preparing and signing of audit report and submitting the same with all the documents with Registrar of Societies after minuting the AGM
3. Preparing the computation statement and claiming exemption U/s 11, Preparing Income Tax Returns, Audit report for Income Tax for exemption and filing the same with the ITO.

Ms. Hiranmayee, who attended the meeting as an observer, agreed to this.

**3. Discussion regarding the next AGM:**

There was a discussion about the next Annual General Body meeting of ACDOS cum workshop, which has been planned to be held tentatively on October 11<sup>th</sup> and 12<sup>th</sup> at IIT Chennai. Members had a suggestion to postpone that since Dussehra festival falls on those days. So it has been decided that the event date should be after the Dussehra. A mail need to be sent regarding this to Prof. Sk. Faruque Ali.

**4. Discussion regarding Annual Report:**

There was a discussion about the preparation of annual report of the society. It has been decided that the general secretary of the society will prepare the annual report. It must be prepared at least before one month of AGM and the report should be sent to the members with the notification of AGM.

**5. Discussion regarding the Modifications in the Website:**

There was a discussion regarding the modification and enhancements of features in ACDOS website. Followings are the agreed upon points for the enhancement.

1. Application form creation for new general members
2. Application form creation for new honorary members
3. Mass Mailing facility need to be create to send notices to all members and selected members
4. Submission of President Message in web site
5. Links to other IFAC event sites
6. For data security purchase of SSL certificate to make the site https compliant
7. Notice board facility for AGM related information
8. ACDOS 2007 & 2012 paper uploading facility
9. One writes up on IFAC & ACDOS relationship

The website vendor, who attended the meeting as an observer, agreed to carry out these tasks at the earliest

**6. Vote of Thanks:**

After all deliberations, Prof. M. S. Bhat, Chairman of the Board, proposed a vote of thanks to the members present.

**CHAIRMAN**